

USM AOP BOARD MEETING

Date: 10/02/20

Time: 10:00 a.m. to 11:00:00 x Troy Knight

- Melissa Coker
- Jennifer Lewis
- Cindy Walker

Call to Order: 10:00 a.m.

1. Fall and spring workshops review
 - a. Great workshops covering a variety of areas
 - i. Heavy in personal care, leadership and coping/mental health
 - ii. May need more practical skills-
 - iii. Jennifer will work on an Excel training program
 1. Record sessions
 2. Do 30-minute feedback
 3. Theresa Scardino may be able to assist in feedback sessions-has a background in training
2. Staff council ad hoc appointment
 - a. President asked if anyone was interested: some already were serving on Staff Council
 - b. Will ask for volunteers from AOP membership
3. AOP Committee appointments
 - a. P

